

Small Group Leader

Small Groups Team

Position Description:

The small groups team exists to create a place where a group of individuals can come together and “do life” together. Small Groups should be the Acts 2 church in action, focusing on the 5 elements of Christian Community: Teaching, Fellowship, Breaking of Bread, Payer & Care/Service to one another. Small Group Leaders work together, with a Small Groups Coach to facilitate these 5 elements in a group.

Position Details:

- Position Type: Volunteer
- May Be Filled By: Church Member
- Minimum Maturity Level: Stable, Maturing Christian
- Spiritual Gifts: Pastor/Shepherd – Hospitality – Encouragement
- Best Personality Traits: Consistent – Inspiring – Enthusiastic
- Length of Service Commitment: 1 Year Minimum
- Anticipated Time Commitments: 3-4 hours per week.

Essential Duties & Responsibilities:

- Pray for and coordinate weekly small group meetings to include the following: Fellowship, Topic or Activity, Spiritual Component & Ministry.
- Pray daily for everyone in your small group and for your coach.
- Be an example to your small group members.
- Identify potential new leaders in your group.
- Provide a support atmosphere in which small group members are able to discover and develop spiritual gifts.
- Maintain unity by representing the philosophy of ministry and philosophy of the church.
- Be open to counsel from your coach and provide highlights and concerns about your small group regularly.
- Unless specified, welcome new people into the group anytime during the semester.
- Encourage members to invite people who are outside the church.

Skill and Experience:

- Committed to own spiritual growth and take responsibility to pursue a deeper relationship with Christ.
- Excellent communication skills.
- Ability to lead small group discussion.
- Good organizational skills.
- Ability to be proactive vs. reactive. Be able to think ahead, and anticipate problems before they arise.
- Must be able to handle confidential information in an appropriate manner.
- Have a good reputation among church members.
- Basic conflict resolution skills.